

## Ennerdale & Kinniside Parish Council

Clerk to the Council: Susan Denham-Smith, Routen Farm, Ennerdale, Cleator, Cumbria, CA23 3AU.  
Tel: 03946 861270

### Minutes of the meeting held on Wednesday 14 March 2018 in St Mary's Church Ennerdale Bridge

#### Present

Cllrs Denham-Smith (MD-S) – Chairman

#### Councillors

Ric Outhwaite (RO), Bridget Johns (BJ), Muir Lachlan (ML),

#### Also in attendance

Susan Denham-Smith – Clerk (SDS),  
Arthur Lamb CCC (AL), Rachel Oakley (ROY) – Wild Ennerdale  
Rev Ian Parker, 2 members of the public

| Minute Number | Item   | ACTION |
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|               | <p style="text-align: center;"><b>Note to the order of items</b></p> <p>Item 8 and Progress Report item 10f have been moved up the agenda to allow for public participation and for ROY to accommodate the need to leave early. Item 7 has been moved to 15 Councillor Matters</p>   |        |
| 115/03/18     | <p style="text-align: center;"><b>Apologies for Absence</b></p> <p>Cllr Chris Ayling<br/>Cllr John Dirom</p>   |        |
| 116/03/18     | <p style="text-align: center;"><b>Declarations of Interest</b></p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• that councillors had all signed and updated the Declarations of Interest sheet in the Declaration of Interest Folder.</li> <li>• Cllr Ayling has forwarded a new DOI form to the Clerk which had been passed on to Clinton Boyce at CBC.</li> </ul>            |        |
| 117/03/18     | <p style="text-align: center;"><b>Minutes of the Parish Council Meeting Held on 10 January 2018</b></p> <p><b>Resolved:</b> that the minutes of the meeting of Ennerdale and Kinniside Parish Council held on 10 January be signed as a true record by the Chairman.</p>   |        |
| 118/03/18     | <p style="text-align: center;"><b>Co-option of new Councillor</b></p> <p>No new candidates have come forward.<br/>Cllr McMullen has tendered her resignation with immediate effect</p> <p><b>Resolved:</b><br/>To continue the search for a new Councillor.<br/>Cllr MDS commented that the Annual Parish Meeting will be a good chance to showcase the opportunities open to new Councillors.</p> | All    |
| 119/03/18     | <p style="text-align: center;"><b>Public Participation</b></p> <ul style="list-style-type: none"> <li>• A member of the public commented that he thought the actions of the Community Led Plan should be listed in the progress reports of the Agenda each meeting in order to monitor progress.</li> <li>• A member of the public commented that the proposed new</li> </ul>                      |        |

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|           | <p>housing development (<b>Planning Application for 11 homes in Kirkland Road - Planning Application Reference 4/8/2071/0F1</b>) would affect her directly. She had written to Copeland Borough Council and copied her letter to The E&amp;KPC. She was concerned that the houses would be built directly behind her house affecting the view and that the access to the sewerage system encroached on her land/sceptic tank. She had taken legal advice. She also commented that the developer had bought more land, but had only applied for planning on 0.9ha and feared they may develop more land in the future if these plans went ahead.</p>   |  |
| 120/03/18 | <p style="text-align: center;"><b>Planning Application for 11 homes in Kirkland Road - Planning Application Reference 4/8/2071/0F1</b></p> <p>Prior to the meeting Cllr Outhwaite had analysed the plans and written a comprehensive report to advise the Councillors. He scrutinised the plans outlining the legal and technical pros and cons of the development and concluded that the housing development could not be supported by the Parish Council. This report had taken into consideration letters forwarded to the Councillors by members of the community and had been written using his professional knowledge of planning matters.</p> <p>Cllr Lachlan questioned the need for more affordable homes as there seemed to be a few empty homes in the parish, and therefore whether there was an identifiable need for affordable homes. Also, the definition of “affordable” and whether it refers to rented or to purchase was discussed.</p> <p>Cllr Arthur Lamb had also spoken to the Highways Dept - Gavin Murray - and together with Cllr ML suggested that an on-site meeting with the Highways and Planning Department be applied for to discuss:</p> <p style="padding-left: 40px;">Traffic numbers,<br/>Walking routes<br/>Flooding<br/>Access<br/>Service Road</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• The Parish Council would “Object” to the planning application on the grounds of the report drafted by Cllr Outhwaite (updated for grammar and with an additional reference to the CLP). Date for submission of comment to CBC is Wednesday 21<sup>st</sup> March.</li> <li>• Cllr AL/ML to arrange a site meeting with Highways and the Planning Department to discuss the issues of directly related to the Highways.</li> </ul> | <p style="text-align: right;">RO/SDS</p> <p style="text-align: right;">AL/ML</p> |
| 121/03/18 | <p style="text-align: center;"><b>County Council Update (Cllr Arthur Lamb)</b><br/>Agenda item 6</p> <p style="text-align: center;">Nothing further to comment beyond the Planning Application (120/03/18).</p>   |  |

122/03/18

### **Progress Reports**

**F: Wild Ennerdale** - Rachel Oakley/Cllr Outhwaite  
(Brought forward on the Agenda on Rachel's request)

#### **Footpath Grant Application**

(Footpath heading west out of the Village beyond Braemar Cottages)

There is a funding opportunity to make links between the village and the lake through the RDPE (Rural Development Programme for England – a Defra Rural Payments Agency – Tourism Infrastructure scheme).

The first step is an Expression of Interest with a closing date extended to 15<sup>th</sup> May, which Cllr Outhwaite will submit with additional costings provided by Rebecca Cathay - NT Finance North and Adrian Jones (Forestry) who is meeting with a surveyor to draw up costs for the car-park these

Land-owner support is needed for it to go ahead, but this is mostly in place apart from LDNPA.

Cllr MDS emphasised the need for the project to be underwritten/sponsored by the National Trust due to the large sums of money involved and the upfront payments required. The proposed budget for the scheme is c.20x the annual precept and as such the PC cannot lead on the scheme without confirmed support of the NT.

Cllr RO is also in contact with United Utilities as an alternative funding stream.

A very rough estimate of the cost is £85-£150K, including the car park.

The issue of including the car park was discussed, as including the car park adds many other issues and provision of a car park will create a more emotional response to the scheme. Also, the argument for closing the old car park is a difficult one, due to the fact that provision of free parking by the Forestry Commission means that resources cannot be invested elsewhere in the future.

The issue of providing free car parking is in conflict with the need for all agencies to operate on a commercial basis.

#### **Wild Ennerdale Stewardship plan**

Wild Ennerdale hosted a Stakeholder Information Day on Tuesday 6 March 2018 attended by 17 people, to introduce the draft Stewardship Plan. (A report from the day drafted by ROY has been made available to the Councillors).

Maps are being updated by Gareth Browning and the final text is being updated by ROY.

The full draft plan will be available to the Parish Council on 23 April 2018.

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|           | <p>The plans will be displayed at The Gather 24<sup>th</sup> April 2018 followed by a 1 month consultation period.</p> <p>The plan will be signed-off 20<sup>th</sup> June by senior management of the partnership.</p> <p><b>Hedge Maintenance</b> – Cllr RO has asked Wild Ennerdale about the possibility of volunteers to trim the inside of the hedge on the off-road footpath.</p> <p>ROY commented that as the work would need to be carried out by the end of March because of nesting birds, nothing could be done this Spring but she would look into the possibility.</p> <p><b>Easter Egg Trail</b> will be taking place in the valley on Easter Sunday 1 April 2018.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• Cllr Outhwaite to make submission of Expression of Interest for the Footpath/carpark to the RDPE incorporating costings from NT/Forestry by 15 May 2018.</li> <li>• Cllr Outhwaite also looking into alternative sources of funding.</li> <li>• Copy of Draft Stewardship Plan be made available to the Parish Council on 23 April 2018.</li> <li>• ROY to find out if the Wild Ennerdale Volunteers are able to take on the Off-road footpath hedge maintenance starting in November.</li> </ul> | <p>RO/ROY</p> <p>RO</p> <p>ROY</p> <p>ROY</p> |
| 123/03/18 | <p style="text-align: center;"><b>General Data Protection Regulation (GDPR)</b><br/>Susan Denham-Smith – Clerk</p> <p style="text-align: center;">The Clerk attended a training course on 7 March 2018 at the Stoneybeck Inn – Penrith regarding GDPR</p> <p><b>Summary</b></p> <ul style="list-style-type: none"> <li>• The General Data Protection Regulation comes into law on 25 May 2018</li> <li>• We are required to be compliant/working towards compliance</li> <li>• The rules affect all Councillors and Clerk</li> <li>• We are required as a small authority to register with the Information Commissioners Office at a cost of £35</li> </ul> <p><b>Resolved:</b></p> <p>To work through action list as detailed by SDS in her report of the training day:</p> <ul style="list-style-type: none"> <li>• Register with the ICO</li> <li>• Appointment of Data Protection Officer (unsure of who this can be awaiting NALC guidance)</li> <li>• Audit of current practices</li> <li>• Update of documents: Code of Conduct, Standing Orders, Job Application forms/person specification, web site etc</li> </ul>   | <p>SDS</p>                                    |

|           | <ul style="list-style-type: none"> <li>• Create a GDPR policy/document retention policy</li> <li>• Privacy notices on web site/emails</li> <li>• Security of information / data for homeworking / data back-up</li> <li>• Provision of lockable cabinet for paperwork at Clerk's home</li> <li>• Make GDPR practice integrated in everything we do.</li> <li>• Cllr MDS Volunteered to oversee the GDPR process</li> </ul>  | MDS   |                |                         |         |   |                                     |         |                                       |  |         |   |  |        |             |                                   |        |   |   |         |   |  |         |  |                          |         |   |  |         |  |   |         |   |  |   |
|-----------|---|---|----------------|-------------------------|---------|---|-------------------------------------|---------|---------------------------------------|--|---------|---|--|--------|-------------|-----------------------------------|--------|---|---|---------|---|--|---------|--|--------------------------|---------|---|--|---------|--|---|---------|---|--|---|
| 124/03/18 | <p style="text-align: center;"><b>Progress Reports</b></p> <p><b>A: Clerk's Update</b><br/> <b>Resolved:</b> that the Clerk's Report be accepted with the following actions to be completed:</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Correspondence</th> <th>Actions and Resolutions</th> </tr> </thead> <tbody> <tr> <td>22/1/18</td> <td>CALC transparency Fund applications by 14 Feb</td> <td>Action complete £108.74 applied for</td> </tr> <tr> <td>24/1/18</td> <td>Common Land registration cost of maps</td> <td>To apply for 4 maps which define where all the Common Land owned by E&amp;KPC is located (see Council Finance)</td> </tr> <tr> <td>31/1/18</td> <td>Grant application St Mary's 18/19 and 19/20</td> <td>For agreement May meeting – this was not discussed at the meeting.</td> </tr> <tr> <td>7/2/18</td> <td>Nalc Survey</td> <td>Individual replies by Councillors</td> </tr> <tr> <td>9/2/18</td> <td>Roslyn Smith, Thorntrees. phone call regarding being threatened, by a visitor to her house. The visitor had told her not to oppose the off-road footpath (extension outside her property). Mrs Smith was under the impression that the threat had come from the Parish Council.</td> <td>Cllr MDS visited Mrs Smith and gave reassurance of PC's position regarding the off-road footpath, and that the visitor had not been a representative of the Parish Council nor its views. Cllr MDS expressed concern over the nature of the approach and the potential for misunderstanding that the PC would override the legitimate concerns of impacted residents.</td> </tr> <tr> <td>15/2/18</td> <td>Copeland 3 Tier meeting 1<sup>st</sup> March</td> <td>Moved to 15 March due to snow. To be attended by Cllr ML</td> </tr> <tr> <td>16/2/18</td> <td>Plans for 11 homes housing development</td> <td>Resolved above 120/03/18</td> </tr> <tr> <td>19/2/18</td> <td>Mr K Park - speed of traffic though the village</td> <td>Clerk replied by email and is to continue the correspondence by phone.</td> </tr> <tr> <td>23/2/18</td> <td>Paul Wheadon UU public meeting on 7 March 2018 at Lamplugh village hall re Cogra Moss.</td> <td>A Councillor reported that it had been an interesting evening with information about the preservation of Cogra Moss as a public access space.</td> </tr> <tr> <td>28/2/18</td> <td>Police officer Samantha Watson re information for Parish Council meetings</td> <td>PCSO Watson will send Police updates direct to the Clerk</td> </tr> </tbody> </table> | Date  | Correspondence | Actions and Resolutions | 22/1/18 | CALC transparency Fund applications by 14 Feb | Action complete £108.74 applied for | 24/1/18 | Common Land registration cost of maps | To apply for 4 maps which define where all the Common Land owned by E&KPC is located (see Council Finance) | 31/1/18 | Grant application St Mary's 18/19 and 19/20 | For agreement May meeting – this was not discussed at the meeting. | 7/2/18 | Nalc Survey | Individual replies by Councillors | 9/2/18 | Roslyn Smith, Thorntrees. phone call regarding being threatened, by a visitor to her house. The visitor had told her not to oppose the off-road footpath (extension outside her property). Mrs Smith was under the impression that the threat had come from the Parish Council. | Cllr MDS visited Mrs Smith and gave reassurance of PC's position regarding the off-road footpath, and that the visitor had not been a representative of the Parish Council nor its views. Cllr MDS expressed concern over the nature of the approach and the potential for misunderstanding that the PC would override the legitimate concerns of impacted residents. | 15/2/18 | Copeland 3 Tier meeting 1 <sup>st</sup> March | Moved to 15 March due to snow. To be attended by Cllr ML | 16/2/18 | Plans for 11 homes housing development | Resolved above 120/03/18 | 19/2/18 | Mr K Park - speed of traffic though the village | Clerk replied by email and is to continue the correspondence by phone. | 23/2/18 | Paul Wheadon UU public meeting on 7 March 2018 at Lamplugh village hall re Cogra Moss. | A Councillor reported that it had been an interesting evening with information about the preservation of Cogra Moss as a public access space. | 28/2/18 | Police officer Samantha Watson re information for Parish Council meetings | PCSO Watson will send Police updates direct to the Clerk | <p>SDS</p> <p>SDS</p> <p>ALL</p> <p>ML</p> <p>SDS</p> |
| Date      | Correspondence  | Actions and Resolutions   |                |                         |         |   |                                     |         |                                       |  |         |   |  |        |             |                                   |        |   |   |         |   |  |         |  |                          |         |   |  |         |  |   |         |   |  |   |
| 22/1/18   | CALC transparency Fund applications by 14 Feb   | Action complete £108.74 applied for   |                |                         |         |   |                                     |         |                                       |  |         |   |  |        |             |                                   |        |   |   |         |   |  |         |  |                          |         |   |  |         |  |   |         |   |  |   |
| 24/1/18   | Common Land registration cost of maps   | To apply for 4 maps which define where all the Common Land owned by E&KPC is located (see Council Finance)  |                |                         |         |   |                                     |         |                                       |  |         |   |  |        |             |                                   |        |   |   |         |   |  |         |  |                          |         |   |  |         |  |   |         |   |  |   |
| 31/1/18   | Grant application St Mary's 18/19 and 19/20   | For agreement May meeting – this was not discussed at the meeting.  |                |                         |         |   |                                     |         |                                       |  |         |   |  |        |             |                                   |        |   |   |         |   |  |         |  |                          |         |   |  |         |  |   |         |   |  |   |
| 7/2/18    | Nalc Survey   | Individual replies by Councillors   |                |                         |         |   |                                     |         |                                       |  |         |   |  |        |             |                                   |        |   |   |         |   |  |         |  |                          |         |   |  |         |  |   |         |   |  |   |
| 9/2/18    | Roslyn Smith, Thorntrees. phone call regarding being threatened, by a visitor to her house. The visitor had told her not to oppose the off-road footpath (extension outside her property). Mrs Smith was under the impression that the threat had come from the Parish Council.   | Cllr MDS visited Mrs Smith and gave reassurance of PC's position regarding the off-road footpath, and that the visitor had not been a representative of the Parish Council nor its views. Cllr MDS expressed concern over the nature of the approach and the potential for misunderstanding that the PC would override the legitimate concerns of impacted residents. |                |                         |         |   |                                     |         |                                       |  |         |   |  |        |             |                                   |        |   |   |         |   |  |         |  |                          |         |   |  |         |  |   |         |   |  |   |
| 15/2/18   | Copeland 3 Tier meeting 1 <sup>st</sup> March   | Moved to 15 March due to snow. To be attended by Cllr ML  |                |                         |         |   |                                     |         |                                       |  |         |   |  |        |             |                                   |        |   |   |         |   |  |         |  |                          |         |   |  |         |  |   |         |   |  |   |
| 16/2/18   | Plans for 11 homes housing development  | Resolved above 120/03/18  |                |                         |         |   |                                     |         |                                       |  |         |   |  |        |             |                                   |        |   |   |         |   |  |         |  |                          |         |   |  |         |  |   |         |   |  |   |
| 19/2/18   | Mr K Park - speed of traffic though the village   | Clerk replied by email and is to continue the correspondence by phone.  |                |                         |         |   |                                     |         |                                       |  |         |   |  |        |             |                                   |        |   |   |         |   |  |         |  |                          |         |   |  |         |  |   |         |   |  |   |
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| 28/2/18   | Police officer Samantha Watson re information for Parish Council meetings   | PCSO Watson will send Police updates direct to the Clerk  |                |                         |         |   |                                     |         |                                       |  |         |   |  |        |             |                                   |        |   |   |         |   |  |         |  |                          |         |   |  |         |  |   |         |   |  |   |

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| 6/3/18  | Jenny Burnskill re Internal Audit  | Acceptance of Jenny Brunskill – Chapel Consultants as the Internal Auditor for the year 17/18 |    |
| 6/3/18  | Bridget Johns re advice about Parish Council Procedure from Andrew Hingley Smith (email) | Replied by Clerk  |    |
| <p>All other correspondence not requiring action is noted in the Clerk's Report.</p> <p><b>Planning Correspondence received between meetings:</b></p> <p><b>Planning Applications,</b></p> <p><b>Reference: 7/2018/4006</b><br/> <b>Location: 3, Forrest Houses, Ennerdale, Cleator, CA23 3AJ</b><br/> <a href="#">(map)</a><br/> <b>Proposal: Single storey extension to rear of dwelling. Demolition of sub-standard vestibule to rear of dwelling (retrospective)</b><br/> <b>Reply by: 14-Feb-2018</b><br/> <b>Reply to: <a href="mailto:planning@lakedistrict.gov.uk">planning@lakedistrict.gov.uk</a></b></p> <p>Reply of No Objections emailed on 5/2/18</p> <p><b>Reference: 7/2018/4008</b><br/> <b>Location: Croft Foot Cottage, Ennerdale, Cleator, CA23 3AU</b><br/> <b>Proposal: Convert small barn to annexed accommodation</b><br/> <b>Reply by: 23-Feb-2018</b><br/> <b>Reply to: <a href="mailto:planning@lakedistrict.gov.uk">planning@lakedistrict.gov.uk</a></b></p> <p>Reply of No Objections emailed on 19/2/18</p> <p><b>Reference: 4/18/2071/OF1</b><br/> <b>Location: Kirkland Road</b><br/> <b>Proposal: 11 House development on Kirkland Road</b><br/> <b>Reply by: 21-Mar-2018 (extension granted from 8-Mar-2018)</b><br/> <b>Reply to: Copeland Borough Council</b></p> |  |   |    |
| 125/03/18   | <b>B: Defibrillator Project</b> (Cllrs Outhwaite/Johns)                                  |   |    |
| Cllr Outhwaite is looking at sources of funding for the Cabinet   |  |   | RO |
| 126/03/18   | <b>D: Asset Register update (Cllr Denham-Smith)</b>                                      |   |    |
| <p>Common Lands Registration have confirmed that the Parish Council owns:</p> <p><b>Braemar Parish Ground</b> – Sole ownership<br/> <b>Bowness Knott Parish Quarry</b> - part owned with DEFRA<br/> <b>Cragfell Parish Quarry</b> – Commons Registration say this is owned by the Parish Council Gareth Browning commented that it was on FC Land<br/> <b>Latterbarrow Parish Quarry</b> – part ownership with DEFRA</p>  |  |   |    |

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|           | <p>Cllr Ayling liaised Will Rawling Re Braemar Common and concluded that in his memory there was an area in the middle of Braemar Wood, but it is unclear as the boundaries.</p> <p>The physical search of the archive did not uncover any clarifying documents.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>To apply for map versions from the Commons Land Registration Dept (see Council Finances below)</li> </ul>  | SDS    |
| 127/03/18 | <p><b>E: Cold Fell Action and “A595” Group - (Cllrs McMullen/Lachlan)</b></p> <p>Cllr Lachlan agreed to take Cllr McMullen’s place to represent the Parish Council.</p> <p><b>Resolved:</b></p> <p>Clerk to find out the dates of the next meetings for Cllr Lachlan</p>   | SDS/ML |
| 128/03/18 | <p><b>F: West Coast Travel Plan, Off-Road Footpath (Cllr. Outhwaite)</b></p> <p>Nothing to report</p>  |        |
| 129/03/18 | <p><b>G: United Utilities Liaison Group – (Cllr Outhwaite/Cllr Lachlan)</b></p> <p>Nothing to report.<br/>A future meeting is planned. Date to be confirmed.</p>   |        |
| 130/03/18 | <p><b>I: Neighbourhood Watch/Police Reports (Cllr Topping)</b></p> <p>There were no Neighbourhood Watch updates due to Cllr Topping’s absence</p> <p><b>Police Report was forwarded by PCSO Watson to the Clerk:</b></p> <p><b><u>INCIDENTS OF NOTE</u></b></p> <p>We have had 7 incidents reported for Ennerdale and Kinnside between 12<sup>th</sup> February – 12<sup>th</sup> March 2018</p> <p>There have been 1 x Criminal Damage</p> <p>There have been 1 x Civil Dispute.</p> <p>There have been 2 concerns for safety reports.</p> <p><b>Note</b> this is the first report from PCSO Watson and January has been omitted.</p> |        |
| 131/03/18 | <p><b>J: Newsletter (Cllr Topping)</b></p> <p>Due to Cllr Topping’s resignation the editing of the Newsletter has to be passed on. It was noted that Lamplugh PC publish their newsletter through the Contact magazine. Recently this has been in every edition, but a member of the public commented that they may be reducing this to a few times a year.</p>  |        |

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|           | <p><b>Resolved:</b><br/>Clerk to speak to the editor or Contact/the Clerk of Lamplugh PC to ascertain Lamplugh's intentions with regards to their newsletter and see if would be possible to alternate/share the space.</p>  | SDS        |
| 132/03/18 | <p><b>K: Map of maintenance areas in the village and frequency of maintenance (Cllrs Outhwaite and Lachlan).</b></p> <p>Cllr MDS still to contact Mr Crozier with regard to his contract arrangements<br/>The Clerk Confirmed there was no official Lengthsman scheme agreement with CBC but typical work carried out can be applied for directly from CBC Parks and Open Spaces Department (contact Alan Clements) at £20/hour.<br/>Cllr Johns asked if there was a possibility of using Works 4 You. The Clerk has investigated this option in the past and they would be willing to consider an application to join their West of Copeland Scheme. This is something to consider in the future if such work is required.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• Cllr MDS to write to Mr Crozier to clarify the scope of his work and agree a contract</li> <li>• Wait for action by ROY of Wild Ennerdale to confirm if the Volunteers can carry out the hedge trimming inside the off-road footpath</li> <li>• Apart from hedge trimming of the off-road footpath, and maintenance of the assets listed on the Asset Register no other work is the responsibility of the Parish Council</li> </ul> | MDS<br>ROY |
| 133/03/18 | <p><b>L: Highways Issues:</b> to consider and raise issues of concern regarding highways and footpath maintenance and road safety concerns.</p> <ul style="list-style-type: none"> <li>• <b>1 Missing Damaged Road Signs</b><br/>no further action had been taken.</li> <li>• <b>2. potholes on Longmoor Common.</b> Level survey has been carried out. Highways awaiting pricing for work to commence.</li> <li>• <b>3. Road Banking Collapse Swinside (footpath)</b><br/>LDNPA – querying responsibility for repairs with CCC.</li> <li>• <b>4.Croasdale Beck banking erosion, Kirkland Road,</b> work scheduled June – Sept 18.</li> <li>• <b>5.Kirkland Road flooding – Tom Butt Cottages,</b> work re-scheduled into next financial year. This flooding is also mentioned as an issue with regards to the planning application ref 4/18/2017/OF1</li> <li>• <b>6.Boundary Wall Collapse Croasdale,</b> ongoing situation, which is the landowner's responsibility.</li> </ul> <p>(see Highways Matters report March 2018 for full details)</p>  |            |



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| 134/03/18 | <p style="text-align: center;"><b>Knott Weed (Cllr Lachlan)</b></p> <p>Cllr Lachlan commented that the Knott Weed infestation on the property “Dalegarth” has not had follow-up treatment by the owner, (3 treatments are required in total). If untreated there is a danger of it spreading into the village.</p> <p><b>Resolved:</b><br/>Clerk to write to the property agent, Smeatons in Cockermouth, to request that the work is carried out or to supply proof that it has been completed. The correspondence is to be copied to the Environment Agency.</p> | SDS |
| 135/03/18 | <p style="text-align: center;"><b>Field of horses by the bridge</b></p> <p>Concerns about the state of the field - (Cllr Johns)</p> <p>Cllrs discussed the state of the field, and if it was healthy for the horses, the feed mess that spills on to the road and the frequency at which one of the horses has escaped.</p> <p><b>Resolved:</b><br/>There is nothing directly within the Parish Council’s powers to take action. The concern will however be raised with the owner.</p>  | ML  |
| 136/03/18 | <p style="text-align: center;"><b>Annual Parish Meeting</b></p> <p>The Annual Parish Meeting is a statutory requirement to take place between 1 March and 1 June every year.</p> <p><b>The date has been agreed as:</b><br/>Tuesday 22 May, 7pm St Mary’s Church Rooms</p> <p><b>Speakers/Displays</b><br/>ROY Wild Ennerdale Stewardship Plan,<br/>Sarah McNeil Environmental Waste.<br/>Sandra Edmondson - LDNPA – Local Plan Review<br/>Andrew Clarke - CBC – Pride of Place.</p>   | MDS |
| 137/03/18 | <p style="text-align: center;"><b>Council Finance</b></p> <p>To consider any payments and/or grants to be made and receive an updated bank reconciliation.</p> <p><b>Resolved:</b> to make the following payments:</p> <ul style="list-style-type: none"> <li>• Clerk Salary and Expenses</li> <li>• Software for website updating</li> <li>• Common Land Maps</li> <li>• Northpress - CLP</li> <li>• St Mary’s Church rooms</li> </ul>  |     |

|           | <b>Date</b>  | <b>Voucher Number</b> | <b>Payee</b>               | <b>Description</b>                            | <b>Amount</b>   | <b>Cheque number</b> |   |  |
|-----------|--|-----------------------|----------------------------|---|-----------------|----------------------|---|--|
|           | 11/02/2018   | 00030                 | North Press                | CLP   | £ 769.00        | 000518               |   |  |
|           | 14/03/2018   | 00029, 31, 32         | Susan Denham-Smith         | Xara Web site software, mileage, office costs | £ 124.98        | 000520               |   |  |
|           | 14/03/2018   | 00031                 | Susan Denham-Smith         | Salary 4th Quarter                            | £ 356.40        | 000519               |   |  |
|           | 14/03/2018   | 00033                 | St Mary's Community Centre | Room Hire 1/4/17 - 31/3/18                    | £ 108.00        | 000521               |   |  |
|           | 14/03/2018   | 00034                 | CCC                        | Asset register Maps of Common Land            | £ 20.00         | 000522               |   |  |
|           |  |                       |                            | <b>TOTAL</b>                                  | <b>£ 609.38</b> |                      |   |  |
|           | <p><b>Resolved:</b><br/>to accept the Bank Reconciliation dated 14 March 2018, of a current account balance of £8,164.17.<br/>This represents an uncleared balance of £7,554.79 made up of £609.38 spend agreed at this meeting plus £769 paid to North Press and cleared between meetings (ch 000518). The reconciliation was against Bank Statement 217 dated 23/02/18.</p>  |                       |                            |   |                 |                      |   |  |
| 138/03/18 | <b>Councillor Matters</b>  |                       |                            |   |                 |                      |   |  |
|           | <p><b>Resolved:</b><br/>to redistribute Cllr Topping's duties as follows:</p> <ul style="list-style-type: none"> <li>• Police/Neighbourhood Watch reports (Ian Topping and Ian Parker to report to the Parish Council)</li> <li>• Signatory - Cllr Johns</li> <li>• Web Site - Clerk SDS</li> <li>• Clerk's Line Manager - Cllr Johns</li> <li>• Newsletter – Undecided - see 131/03/18 re publishing in Contact magazine</li> <li>• GDPR Data Controller – Cllr MDS</li> </ul>  |                       |                            |   |                 |                      | IT/IP<br>BJ/MDS<br>SDS<br>BJ<br><br>MDS |  |
| 139/03/18 | <p><b>Items for the next meeting:</b> for Councillors to suggest items for the next agenda:</p> <ul style="list-style-type: none"> <li>• Add the CLP to the agenda Progress Reports</li> <li>• Add GDPR to the agenda Progress Reports.</li> <li>• A 3<sup>rd</sup> Signatory is required following Cllr McMullen's resignation</li> </ul> <p><b>Date of the next meeting:</b></p> <p><b><u>Wednesday 9 May at 7:00pm AGM followed by the regular meeting at 7:30pm</u></b></p> <p><b>Meeting Closed at 20:48hrs</b></p> <p><b>Chairman.....</b></p> <p><b>Date.....</b></p> |                       |                            |   |                 |                      |   |  |